

**Criminal Justice Coordinating Council/NORIS
Request for Criminal/Traffic History**

Type of Record Requested:

- Local Northwest Ohio \$8
- BCI State of Ohio \$37
- FBI United State \$39
- FBI/BCI Federal and State \$61

Name and Address for results to be mailed to:

Name (Last, First, Middle)	Address	City	State	Zip			
Maiden Name/Other Names Used							
Date of Birth (MM/DD/YY)	Social Security Number	Race	Sex	Height	Weight	Eye Color	Hair Color

Reason for Background Check: _____

Direct Copy: (Circle One)

- *Ohio Board of Nursing
- *Ohio Dept. of Education
- *Ohio Dept. of Public Safety
- *Ohio Dept. of Liquor Control
- *Ohio Dept. of Insurance
- *Ohio Racing Commission
- *OPOTA (Ohio Peace Officer Training Academy)

I hereby request the Criminal Justice Coordinating Council/NORIS to release ANY and ALL information concerning the listed subject's criminal/traffic records. I understand such information may include any CONVICTIONS, PRIOR ARRESTS, CHARGES CLEARED AND/OR PENDING WITHIN ANY JURISDICTION KNOWN TO THE CRIMINAL JUSTICE COORDINATING COUNCIL/NORIS. The Criminal Justice Coordinating Council/NORIS is not responsible for any subsequent release of this information once it has been provided to the listed person, agency or company.

Signature
Phone Number

INSTRUCTIONS

To obtain criminal/traffic record information, this form must be completed in its entirety. Submit this copy along with a certified check, money order, or cashier's check for \$8.00 to:

**Criminal Justice Coordinating Council (CJCC)
NORIS DIVISION
One Government Center, Suite 1720
Toledo, OH 43604
419-213-3839
Fax 419-213-3848**

We will not accept cash with mail in requests. DO NOT SEND CASH THROUGH THE MAIL. Cash payments can be made in person at the NORIS office. Hours for walk-in requests are: Monday – Friday 8:00a-5:00p. The office is closed weekends and on all major holidays.